

Bushmead Primary and Nursery School

Our Values

Excellence

Learning

Belonging

Respect

Nurture

Enthusiasm

The Bushmead Vision: Painting a Brighter Future

At Bushmead Primary & Nursery School, we see each child as a unique ray of light. Just as a rainbow requires both sunshine and rain to appear, we believe that through care and resilience, we can turn every challenge into an opportunity.

Our vision is to be the arc that connects a child's starting point to a world of endless success.

We don't just aim for the end of the rainbow; we celebrate the beauty of the entire journey. By providing the best educational environment, we ensure that for every Bushmead student, the spectrum of success is within reach.

At Bushmead, we don't just follow the rainbow, we help our children build it, ensuring every colour of their potential shines bright.



Welcome to Our School

We are delighted that you are considering or have chosen Bushmead as the school for your child. Bushmead is a very welcoming school with excellent, professional teachers and support staff. Our team is committed to providing the best possible learning experience.

We have a strong vision and build confidence in our young learners. An exciting, creative curriculum has been designed to develop a love of learning. Academic rigour and high standards of behaviour are also at the heart of the school.

Our values underpin our commitment to ensuring we nurture the children in our care. Our team, children and parents are very proud of our school. We hope you will be too.

Helen Scarrott
Interim Headteacher



Mission

Bushmead has a vibrant, family friendly atmosphere where diversity is celebrated and children feel safe. We foster a sense of community and promote independence, acceptance, respect and aspiration.

We are a learning community. We provide a wide range of opportunities that allow children to find and cultivate their passions. Through excellent teaching and learning, a broad curriculum and engaging activities, curiosity is nurtured. We develop confident, resilient, caring children equipping them with the skills they need to become independent thinkers and learners for life.

Communication with School

Please telephone if you have a concern or a question, we would be glad to help. Do also call to let us know if your child is not able to attend school. Our register closes at 9.25am so communication before then is necessary. Please report absences by email where possible absence@bushmeadprimaryschool.co.uk Thank you.

Telephone: 01582 725387

Alternatively, you can write to us or check for information on our website.

Bushmead Primary and Nursery School

Bushmead Road, Luton,
Bedfordshire, LU2 7EU

Email: office@bushmeadprimaryschool.co.uk

Website: www.bushmeadprimaryschool.co.uk

Bushmead Primary School is maintained by Luton Borough Council.



Admissions & Catchment

Our admissions are dealt with by Luton Borough Council. You can check your catchment by typing the name of your road into the link here: [Look up catchment area](#)



The aims we have set for Bushmead Primary and Nursery School are:-

- to develop an enjoyment of learning;
- to help pupils to develop lively, enquiring minds, to achieve an ability to question and argue rationally and to evaluate and make judgments and decisions;
- to develop a sense of caring and concern for the welfare of others and the environment;
- to help pupils acquire knowledge and skills relevant to adult life, with due emphasis on English and mathematics;
- to develop physical skills and a sound approach to health and fitness;
- to promote in pupils respect for moral values, and an appreciation of their own and different beliefs and cultures.

Our team

We have an excellent, dedicated team of teachers, support staff and Governors at Bushmead.

Here are some people you should know:

Interim Headteacher:

Mrs Helen Scarrott

Inclusion Lead:

Janine Hobson

Interim Deputy Headteacher:

Mrs Daniella Toyer

Family Workers:

Mrs J Beeston

Mrs K Davies (Designated safeguarding lead)

Assistant Headteachers:

Mrs G Blair

Mr K Leech

A full list of all staff is on our [School Website](#).



Our Governors

Governors are appointed to support the headteacher and staff in providing an excellent education for your child. The governing body agrees what is taught, supports high standards of behaviour and monitors all aspects of the school's work, including managing the school budget and facilities.

The Governors have a key role in the management and leadership of the school and consequently spend time meeting with the team and visiting classrooms. Governors are obliged to attend training to help them undertake their duties. Governance of the school is directed by the Borough's protocols, policies and practice.

The whole governing body meets at least once a term, in addition, there are various sub-committees. Individual governors take on responsibilities for the following:

- Safeguarding & child protection
- Health & safety
- Finance & Personnel
- Curriculum
- Special Educational Needs & Disability (SEND)
- Mental health & well-being

Governors are also here to support parents. They will be pleased to hear your views and answer questions. Any matters for the attention of the governing body should be addressed to the 'Clerk to the Governors' via the school office or governorsclerk@bushmeadprimaryschool.co.uk

The School Day

Morning - 8.55 a.m. - 12.15 p.m.

Afternoon - 1.15 p.m. - 3.30 p.m.

Children may enter the school building from 8.40 am, parents should supervise their children until the doors open. Parents are asked not to enter the classroom but can speak to the staff at the doors. If children arrive after the doors have closed at 8.55 am children should go to the front office. If your child arrives late for school, he/she must go to the office so that the attendance register can be amended and the 'late' will be recorded. Please make sure you are prompt when collecting your child. Appointments can be made through the school office to meet with the class teacher, or a message can be taken. If it is urgent, another member of staff will see you.

Attendance

Attendance matters. Even minimal absence from school can have an impact on children's well-being and learning. With that in mind, and in the interest of fairness, we do not authorise holidays in term time.

The Annual Report each parent receives for their child includes details of the total amount of absences accrued by the child. The overall total of authorised and unauthorised absences for the school is sent to the Department for Education.

To categorise these, it is essential that the school is informed of the reason for the absence. Preferably, this should be in writing before the absence-taking place (e.g. dental appointment). Any verbal message should be confirmed in writing when the child returns to school.

When it is necessary for a child to leave school during the day they should be collected by a responsible person. This person should report to the school office before collecting the child as each incident of this nature is recorded. Parents are advised to visit our website for further details of our [ATTENDANCE POLICY](#) and [REQUEST FOR LEAVE FORM](#), or a copy can be obtained from the school office.

[Health & Medicine](#)

Any minor injuries will be dealt with at school. If the injury or illness is of a more serious nature, you will be asked to collect your child. Should your child need urgent medical attention, he/she will be taken to the doctor or hospital, and we will do our best to inform you. You must, therefore, keep us informed of any changes in contact numbers. Should your child suffer an injury which is of some concern to us, we will communicate this to you through parentmail.

It is recommended that children suffering from sickness or diarrhoea should refrain from attending school for 24 hours to prevent infecting others. Doctors notes are required if children need to be excused from a physical activity owing to injury.

If your child is going to be absent from school for some time due to long-term sickness or any medical care, please contact your child's class teacher as soon as possible so we can support their learning.

Please see our Medicine Policy on our website. If your child is required, by a doctor, to take medicine during school hours, our Welfare Assistant (Mrs Bennett) can help you.

[School Uniform](#)

At Bushmead, we believe that the wearing of a school uniform encourages pride in the school and helps children feel like they belong to the school community. We ask parents to support us in ensuring that all children come to school dressed appropriately, to ensure fairness and comply with health and safety.

No logos, stripes, brand names or pictures please on any uniform - particularly PE.

Uniform for Years 1 -6

School Uniform should be selected from the following items:

- Light grey trousers/knee-length grey skirt/grey shorts or grey pinafore dress (not black)
- Red crew neck sweatshirt/cardigan with school logo
- White polo shirt
- Grey or white socks/black or grey tights
- Black shoes / trainers (not boots)
- Black, white or red head scarves may be worn. They should be ready-made and suitable for outdoor activities and PE.

In the summer term children may wear:

- Red & white summer dress or playsuit (knee length)
- Black or white cycling shorts or leggings under summer dresses may be worn
- Light grey shorts

- White or black sandals (with a back and socks)
- Polo shirt

PE & Sports Uniform:

- Plain black / white trainers (no plimsolls)
- Red hoodie with school logo
- Plain white t-shirt
- Black shorts
- Black tracksuit bottoms (for cold weather)

Uniform for EYFS 2026

Our curriculum is designed for the children to be learning through physically active lessons, and every day your child will be taking part in a range of tasks including running, yoga, climbing, bike/scooter riding and exploring the outdoors. We believe that the EYFS uniform is more practical and will allow all of our pupils to participate comfortably.

Winter Uniform

- Black jogging bottoms (cuffed hem)
- White polo shirt
- Plain red sweatshirt
- Black/white trainers
- Black or white socks

Summer Uniform

- Black shorts
- White polo shirt
- Black/white trainers
- Black or white socks

General Information for all

- It is essential that all items of clothing and bags are clearly marked with your child's name.
- Children are required to bring a plastic water bottle (filled only with water).
- For safety reasons, jewellery is not permitted with the exception of a watch (no Fit Bits or Smart Tech) and one stud earring in each earlobe. Watches and earrings must be removed for PE (*if you plan to have your child's ears pierced please consider when you do so, so there is enough time for them to be removed for these activities*).
- Hair should be modest in style and a natural colour. Small, 'school colour' hair bands, beads and bows can be worn.
- Long hair should be tied back.
- No make-up or nail polish.

- Children should not bring in valuable items. If money is required then it should be given to the class teacher or school office in the morning.
- **Mobile phones are not allowed.** If there is a need for a child to bring a phone please contact the school office to make arrangements.

SCHOOL UNIFORM SUPPLIER

Contact our school office. If you have any questions or concerns regarding our school uniform please do not hesitate to contact us.

Breakfast Club

We operate a very popular daily Breakfast Club from 7.45 – 8.40am. The cost is £3.70 per child per day. Details can be obtained from the school office or on our website.

School Lunches

The responsibility for all the administration of school meals lies with our catering company. All queries about school meals should be directed through the school office.

For more information on school meals, including menus, visit our website: [School meals](#). Pupils in Reception, Year 1 and 2 are entitled to a universal free school lunch. If you do not wish your child to have the lunch, please let the school know.

Pupils in years 3-6 need to purchase a school meal unless they qualify for a free school meal. The Catering Service operates a 'cashless' system.

Packed Lunches

Children may bring a packed lunch. We ask that you conform to our healthy school policy and ensure there is a balanced meal. Items such as chocolate bars, fizzy drinks and sweets should not be brought to school.

Snacks & Water

Foundation and key stage 1 children will receive a free piece of fruit or vegetables every day. Key stage 2 children may bring their own fruit or a healthy snack. Children should bring a water bottle (only containing water) for use during the school day.

Allergies

Please inform the school if your child has any allergies. We request that no nut products are sent in lunch boxes or in treats for birthdays. We have several children with severe nut allergies. Therefore, peanut butter, chocolate spread and boxes such as 'Celebrations' should not come to school. We appreciate your support on this matter.

Safety to and from school

Children should arrive at school from 8.40am (with the exception of Breakfast Club) to start lessons at 8.55am, when doors close. They should enter the building through their designated door. If you are late please go to the front office. Parents and visitors should always report to the school office. Children are not allowed to leave the site during the school day unless they are collected from the school office by an appropriate adult and signed out.

Schools are on private property and, as such, no one has a right to enter or park without permission. To safeguard the children, the site is closed to parents' cars from 8.30am to 9.15am and from 3.00pm to 4.00pm.

Please park considerately when dropping off or picking up your children.

Never park on the zig zag yellow lines, in the doctor's surgery car park or in/across residents' drives as this can cause safety issues.

Free school meals

You may be entitled to a free school meal; please ask at the school office. Alternatively, you will find the details here: [Free School Meals](#) Even if your children receive a universal free school meal in R - Yr 2, you should still apply as there are other important benefits for your child and the school, please see Pupil Premium Information below.

Pupil Premium

Pupil premium is a sum of money given to schools each year by the Government to improve the attainment of children. Pupil premium is intended to directly benefit the children who are eligible, helping to narrow the gap between them and their classmates.

Schools are given a pupil premium for:

- Children who have qualified for free school meals at any point in the past six years. The school receives £1,550 for each of these children.
- Children who are or have been looked after under local authority care for more than one day. These children are awarded a premium of £2,690.
- Children from service families who receive a child pension from the Ministry of Defence. They are awarded £360.
- Early Years premium up to £655 per year.

The additional funding may be spent on your child individually, but often many others benefit as we may employ additional staff such as teaching assistants

If your child qualifies for free school meals, it's important that you tell us– even if they bring a packed lunch or are in Reception or KS1 and receive a universal free lunch– as this enables us to claim pupil premium – **it can have a big impact on your child's learning.**

[Luton Free School Meals](#)

If you are in doubt or need help with the form, please contact our school office or our family workers at: office@bushmeadprimaryschool.co.uk or familyworkers@bushmeadprimaryschool.co.uk

School Nursery

Our school nursery admits children from 3 years of age. It follows objectives set in the EYFS curriculum and focuses on preparing children ready for joining the school in reception year.

Please see more information about our nursery here; [School Nursery Information](#)

School Organisation

Our school has three or four classes in each year group. Each year group is overseen by a Phase Leader who co-ordinates the learning through the year. Weekly meetings are held with the teaching team to monitor teaching and learning and to plan. This way we ensure that there are equal opportunities in each of the classes.

Amongst the teaching staff are curriculum leaders, who are responsible for ensuring progression throughout the school in their subjects.

A variety of teaching methods are used including whole class teaching, group and individual work. An emphasis is placed on children learning through practical and first-hand experiences, investigation and problem-solving.

Standards are monitored by the Senior Leadership Team, Luton Borough Council staff and OFSTED. We are continually striving for the highest possible standards for all children.



Curriculum

Children in Reception Class are taught from the Early Years Foundation Stage Curriculum. This is a UK Government statutory curriculum which organises learning into seven areas; there are three prime areas and four specific areas of learning: Prime areas of learning: Physical development; Personal, Social and Emotional development; Communication and Language. Specific areas of learning: Mathematics; Literacy; Understanding the World; Expressive Arts and Design. The early years’ classrooms promote exploration and play, combined with focussed, adult led activities to help children to become active and independent learners.

Staff are guided by the principles outlined in the Early Years Foundation Stage, which include the understanding that different children develop at different rates. We firmly believe that each child is an individual. We seek to provide an enabling, stimulating learning environment and build positive relationships with children, and their parents and carers, to ensure that all children make sustained progress and build the foundations for learning ready for In Key Stages 1 and 2 the children’s learning is based on the guidelines of the National Curriculum. Our whole curriculum framework can be found here: [Bushmead Curriculum Framework](#) their next stage of learning.

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The core subjects of English, mathematics and science are complemented by the foundation subjects of art and design, design and technology, French, geography, history, computing, music and physical education. The curriculum is designed to offer cross-curricular themes and links. In addition, religious education (RE) is taught in accordance with the Local Agreed Syllabus and lessons in Personal, Social and Health Education (PSHE) are provided.

You will receive regular curriculum newsletters from your year group, so you know what your child will be learning. We also run a variety of workshops in each year group to give you a greater understanding of how your child is learning.



Educational Visits

Visits to places of interest or visitors to school have an enormous impact on learning. Visits are carefully selected. Year leaders will keep you informed, and we do expect you to pay for such trips.

Bushmead also knows that residential trips have a powerful impact on children’s learning and emotional well-being. We currently offer two residential opportunities in Yrs 4 and 6.

Extra – Curricular Activities

We run a whole host of wonderful activities from netball to dance, funky phonics to magical maths, chess to film club, art to choir! We try to ensure that there are plenty to choose from throughout the year. You will be notified which clubs are running and you will be able to sign up via ParentMail.

Monitoring Progress



Children’s progress is closely monitored. This is discussed in year group meetings, and there is a formal pupil progress meeting each term to discuss every child. Teaching will be adapted to help support children on a daily, weekly and project basis.

Teachers are continuously assessing children’s learning. Statutory testing currently takes place in Yrs. 2 & 6, as well as a phonics screening check in Yr 1 and times tables check in Yr. 4. We administer non-statutory tests for English and maths in other year groups.

Parent Teacher Conferences

It is important that you attend PTCs to hear about your child’s learning, these take place twice a year in the Autumn and Spring terms. In the Summer, you will receive a written report. Education is a partnership, and it is important to have two-way communication. Therefore, **if you have a concern, please do not wait, make an appointment to see your child’s teacher.** Appointments with any member of staff can be made through the school office.

Learning Support

At Bushmead, we are committed to providing an appropriate and high-quality education for all of our pupils. All children should be able to access a broad and balanced curriculum to meet their academic and social needs; they should be fully included in all aspects of school life.

It may be necessary to provide additional support for some pupils during their school career. If we have a concern, we will contact the parents, and if parents are worried, they should contact us. It is crucial that we work together. We have procedures for identifying and assessing the needs of individuals. Equally, sometimes external agencies could be involved. However, the degree and nature of support provided are determined by the needs of the child.

Our Inclusion Manager and the learning support team meet with teachers regularly to look at pupil progress and identify additional support. This may be class-based, small group tuition or a targeted programme. Children may have a Provision Plan designed for them with specific targets. Those children who have an Education Health Care Plan (EHCP) will have key worker support. Reviews are held of such plans to discuss learning or behaviour provision. Objectives and outcomes will be discussed by a team of professionals and the parents.

Where necessary the school will, again in consultation with the parents, call on outside agencies to provide additional and more specific help and guidance to meet individual needs. Such agencies include educational psychologists, specialist teacher advisors for disabilities or behaviour, or Child & Adolescent Mental Health Services (CAMHS).

We try to ensure that all pupils, whatever their ability, take part in all classroom activities at the appropriate level.

Extension & Enrichment

We also ensure that children who demonstrate a particular aptitude for a subject or are working ahead of the year group expectations are challenged. This is largely part of the classroom curriculum where teachers plan the next steps for individuals and groups. We also have some intervention groups to encourage the children to work at a greater depth.

Disability and Access

The school recognises its duty under the Disability Discrimination Act (as amended by the Special Educational Needs Disability Act). We will make reasonable adjustments to ensure access for those who need it.

What OFSTED says

Ofsted May 2023

'Pupils are proud to be part of this welcoming, inclusive school. Throughout the school, relationships are kind. In the early years, children learn to take turns and listen to each other. As pupils move through the school, they learn about and celebrate the diversity of their community.'

Please read our most recent full report here; [2023 Ofsted report](#)

What our parents and children say about us.....

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t: 01582 725 387
e: office@bushmeadprimaryschool.co.uk
w: www.bushmeadschoolprimary.co.uk