



Bushmead Primary School Breakfast and Twilight Club

Welcome to Bushmead's Breakfast & Twilight Club. The following information should give you all you need to know before you register your child. If you have any further questions please contact us:

Telephone: 01582 725387

Email: office@bushmeadprimaryschool.co.uk

Twilight Club (3.30pm - 6.00pm) 07946 005 847

Our Vision

To provide a safe and stimulating environment in which your child will be well supervised, cared for and able to have fun, before and after school hours to support our working parents.

Staff Members

Breakfast Club

Leader: Katie Shanley

Assistants: Fathema Bushra Chaudhuri, Liam Hall, Susan Hoar, Samire Vitjia-Llapashtica

Designated Safeguarding Lead: School DSLs

Twilight Club

Co - Leaders: Suzanne Barlow & Lisa Cox

Assistant: Fathema Chaudhuri, Claire Jones, Samire Vitjia-Llapashtica

Designated Safeguarding Lead: Club Leaders and School DSLs

Opening Times:

The clubs are open to all pupils from R to Year 6 at Bushmead Primary School, on a first come first served basis.

Monday to Friday (term time)

Breakfast Club - 7.45 - 8.40

Twilight Club - 15.30 - 18.00

Transfer between the clubs and school will be safe and supervised. The club is situated in the Lower Hall & Farmer's Kitchen. The library, huts and outdoor spaces will also be accessed. The club is a relaxed environment with plenty of opportunities for play. Children will be able to choose from a variety of activities or to relax in a quiet space. There will also be an opportunity for children to read and complete homework activities.

Breakfast Club

Breakfast Club runs each morning from 7:45 am to 8:40 am the cost is £3.50. The children have a range of healthy breakfast choices and once they have eaten their breakfast they can choose to take part in a range of activities. The menu and activities are shown below:

	Monday	Tuesday	Wednesday	Thursday	Friday
Led Activities	Drawing	Craft	Board Games	Construction	Dance mat
Everyday	Reading Corner / Board Games / Mindful colouring Lego & construction / Ball games /Creative corner				
Cereals ❖ Corn Flakes / Rice Krispies / Weetabix / Shreddies / Cheerios					
Hot Cereals ❖ Porridge / Hot Weetabix					
Hot Toast White or Wholemeal toast with a choice of: ❖ Butter / Jam / Marmite / Marmalade / Strawberry Jam					
A choice of: ❖ Brioche / Pancakes / Beans & cheese / Spaghetti hoops / Cheese toastie / Scrambled egg / Hard boiled egg / Tomatoes & Cucumber / Crumpets					
Fresh Fruit A different selection of fresh fruit will be available every day. We aim to include: Bananas / Grapes / Apples / Oranges / Pears / Melon / Kiwi /Strawberries /Raspberries /Blueberries					
Drinks Milk – Hot or Cold / Orange Juice / Apple Juice / Water Yoghurt is available every day.					
Occasional Extras Hot Chocolate & Fromage frais					
We will cater for children with allergies.					

Twilight Club

Twilight is our after school childcare and activity club which takes place daily from 3:30 pm until 6.00 pm. There are two booking options available:

- 3.30 - 4.45 - ½ session - £5
- 3.30 - 6.00 - Whole session - £10

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1 3.30 - 3.45	Drinks & Snack	Drinks & Snack	Drinks & Snack	Drinks & Snack	Drinks & Snack
Session 1 3.45 - 4.30	Craft activity Board Games Lego Challenge Ball Games Computing	Cookery Activity Junk Modelling Board Games Dance mat Mindful colouring	STEM challenges Fine art activity Lego Challenge Craft activity Ball Games	Cookery Activity Junk Modelling Computing Dance Mat Mindful colouring	Movie & Popcorn
4.30 - 4.45	Reading / Story Time & Homework	Reading / Story Time & Homework	Reading / Story Time & Homework	Reading / Story Time & Homework	
Session 2 4.45 - 5.00	`Tea` Drinks & sandwiches	`Tea` Drinks & sandwiches	`Tea` Drinks & sandwiches	`Tea` Drinks & sandwiches	`Tea` Drinks & sandwiches
5.00 - 6.00	Craft activity Board Games Lego Challenge Ball Games Computing	Cookery Activity Junk Modelling Board Games Dance mat Mindful colouring	STEM challenges Fine art activity Lego Challenge Craft activity Ball Games	Cookery Activity Junk Modelling Computing Dance Mat Mindful colouring	Craft activity Board Games Lego Challenge Ball Games Computing
★ Activities may change depending on children's interests and staff creativity! ★ During the summer term we will utilise the outside areas for adventures ★ We can be flexible with our activities, for example older children may wish to have a little longer to do homework or reading. Chromebooks will be available.					
Drinks include: Milk – Hot or Cold / Orange Juice / Apple Juice / Water Snacks includes: Cheese & crackers / choice of fruit / vegetable crudites / choice of biscuits Tea includes: sandwiches or wrap selection / toast with a choice of toppings / cheese scones / muffins / fruit & jelly					

Registration

Anyone using our clubs must be registered to do so. You must ensure that your contact details and medical information are up to date with the school office.

All places must be pre-booked and prepaid.

Days and times must be specified on the registration form. We may not be able to accommodate variations due to availability. Please contact the school office in advance.

How many spaces do we have?

We are able to accommodate 70 children for each club. This is due to staff/child ratios and legal requirements. If you are unable to book a place, that would indicate the clubs are full; therefore, please do not expect your child to attend either club.

Illness and Medical Matters

Children who are ill should not attend our Clubs. If a child becomes unwell during club hours, staff will call parents, so arrangements can be made for the child to be collected. Club staff will be apprised of any medical needs a child has and follow the schools medical policies.

Behaviour & Disciplinary Matters

Any disciplinary matters will be brought to the attention of the parents by the Club Leaders. If there is a persistent issue it will be brought to the attention of the headteacher. The school behaviour policy will be followed.

School Closure

If for any reason there is a school closure we will endeavour to contact you as soon as possible. Please also refer to the school website/communication and local radio stations for information. Refunds will be given in this event.

Child Care Vouchers

Child Care vouchers will be accepted towards payment. If you are already using vouchers for Breakfast Club the code will be the same for Twilight Club. If you are new to Child Care vouchers you can get more information by accessing: [Tax-Free Childcare - GOV.UK](https://www.gov.uk/tax-free-childcare) or contact the school office for assistance.

How can we make sure our Clubs run smoothly?

- Bookings must be made in advance and payment is required in full monthly.
- We will not allow parents to go into arrears. If you have difficulty paying please contact the school office.
- Please arrive on time to collect your child. Children become very distressed if you are late. Late pick up for the first half of Twilight Club will mean you will be charged for the whole session.
- If lateness is unavoidable then a telephone call is essential and alternative arrangements for collecting your child should be made. Please communicate with us. **Twilight Club (club time only) 07946 005 847**
- If you are after 6pm you will be charged an additional half session. If this continues you may lose your place at the Club. We are obliged under Safeguarding procedures to call Social Services if your child has not been picked up.
- Always make sure we have up to date contact details.
- Inform the club leaders if you have any concerns.

Bushmead Primary School reserves the right to refuse places within our wrap around care clubs.